

**GOVERNMENT OF MIZORAM
OFFICE OF THE MEDICAL OFFICER
PRIMARY HEALTH CENTRE : BUKPUI**

**Laboratory Technician
For
Primary Health Centre , Bukpui**

Background:

The Mizoram Health Systems Strengthening Project with financial and technical assistance from the World Bank aims to improve the management, quality, accessibility, and delivery of health services in the state of Mizoram at various health facilities and units. With funding from the MHSSP, PHC Bukpui is planning to recruit one Laboratory Technician who can also multitask as a Data Entry Operator for efficient execution of Internal Performance Agreement (IPA)/ MHSSP related.

Contract duration: 4 months (i.e Dec 2023 – March 2024)

Objective: To improve outreach session healthcare service and data management in the office.

Scope of work: The Lab Technician will do diagnostic tests in outreach session without disruption of any laboratory workflow in the PHC on outreach session day. As a DEO, he will provide technical support to the office in matters related to data entry of various kinds. He will report to the Medical Officer, PHC bukpu.

Job responsibility:

1. To perform any Laboratory tests available in the PHC.
2. To participate in PHC outreach clinic sessions.
3. Technical assistance for improvement of works related to MHSSP.
4. Any other work assign by the Medical Officer.

Key skills:

A. Qualification:

- i)HSSLC with Govt approved Lab Technician training course completion certificate.
- ii) Working knowledge of Mizo language and English.

B. Experience: Working knowledge of basic internet technologies, Office automation software.

Essential:

- At least 1 year experience in Govt approved medical laboratory.
- Experience of working in the public sector will be added advantage.

Skills and Competencies:

1. Knowledge of English
2. Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them.
3. Computer proficiency and familiarity with MS Word, Excel, Powerpoint, PS

Age limit:

Up to 35 years as on date of advertisement with five years relaxation for reserved (SC/ST/OBC) category.

Emoluments:

Pay of Rs 15,000/- per month. Salary for Jan – March 2024 will be planned in Y3Q1 quarterly costed action plan.

Reporting:

The Data Entry Operator will report to the Chief Medical Officer Kolasib through the Medical Officer, PHC Bukpui.

Contract term:

The Assignment is on purely contractual basis and do not infer/bestow upon his right to claim for regular appointment in the government. The tenure will be 4 months duration (Dec 2023 – March 2024) and can be extended based on satisfactory performance.

(Dr. C. Lalfakzuala)
Medical Officer
(IPA BUKPUI PHC)